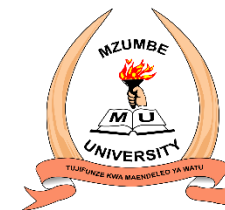




**UNITED REPUBLIC OF TANZANIA  
MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY**



**MZUMBE UNIVERSITY**

**DIRECTORATE OF UNDERGRADUATE STUDIES  
*Admission office***

**APPLICATIONS FOR ADMISSION INTO VARIOUS NON-DEGREE PROGRAMMES (DIPLOMA AND CERTIFICATE) FOR THE  
ACADEMIC YEAR 2021/2022**

Mzumbe University invites applications from qualified Tanzanians and non-Tanzanians for admission into Diploma and Certificate programmes offered by the University for the academic year 2021/2022.

The University offers Seven (7) Diploma and nine (9) Certificate Programmes for the academic year 2021/2022. All Diploma Programmes are offered at Mbeya Campus College except for Diploma in Applied Statistics (DAS) and Diploma in Information Technology (DIT) which are offered at the Main Campus-Morogoro. All Certificate Programmes are offered at the Main Campus-Morogoro except for Certificate in Accountancy (CA) and Certificate in Human Resource Management (CHRM) which are offered at Mbeya Campus College.

Any programme with the code starting with MU is offered at Mzumbe University - Main Campus while a programme with the code MMB is offered at Mzumbe University - Mbeya Campus College.

**Mode of Application**

- i. Apply online at [admission.mzumbe.ac.tz](http://admission.mzumbe.ac.tz). Please follow carefully the steps in the online application system. Before you go to online application system, make sure you have an active email address and a mobile phone number.
- ii. Before proceeding with application, please read carefully the programme entry requirements in parts A, B and C of this application advertisement.

- iii. Application with Foreign Secondary Certificates must be accompanied by the National Examination Council of Tanzania (NECTA) equivalence translations.
- iv. Applications with Foreign Academic Certificates (Certificate or Diploma Qualifications) must be accompanied by the National Council for Technical Education (NACTE) equivalence translations.
- v. Please, make payment of a non-refundable application Fee of **TZS 10,000/=** by following payment procedures after completing steps 1 and 2 in the Online Application and Admission System at [admission.mzumbe.ac.tz](http://admission.mzumbe.ac.tz)
- vi. The deadline for first round applications is **01 July, 2021**. Successful applicants will be notified through their system user accounts, email addresses and SMS through mobile phone number used during the application process. Please make sure you keep your admission account login credentials (username and password) and visit the account regularly.
- vii. In case of any further inquiry please call the following numbers +255717-654762/+255718-208259/+255734-236697/+255-787818599 (Main Campus-Morogoro), +255755036281/+255677561453/+255738701452 (Mbeya Campus College) or email us through [mu@mzumbe.ac.tz](mailto:mu@mzumbe.ac.tz) or [admission@mzumbe.ac.tz](mailto:admission@mzumbe.ac.tz)

**A. GENERAL MINIMUM ENTRY REQUIREMENTS FOR DIPLOMA PROGRAMMES**

(a) Direct Entry Qualifications

- (i) The applicant must have at least One Principal pass and one subsidiary pass at A-Level; and
- (ii) The applicant must have at least three credit passes at O-Level.

(b) Equivalent Entry Qualifications

- (i) Appropriate Certificate from an accredited training institution of at least Lower Second Class Division or 2.7 GPA. In addition, the candidate must have at least four passes at Certificate of Secondary Education Examination (O-Level).
- (ii) Specific entry requirements are presented in each programme in **section B** below.

**NOTE: Divinity/Bible Knowledge, Arabic Language and Islamic Knowledge are NOT considered in the computation of cut-off points.**

**B. SPECIFIC ENTRY REQUIREMENTS FOR DIPLOMA PROGRAMMES**

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
1	Diploma in Applied Statistics (DAS)	MUD01	Advanced Certificate of Secondary Education Examination (ACSEE) with one principal pass and one subsidiary in principal subjects. The Principal pass must include any of the	75	2yrs	TZS 1,200,000

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
			<p>following subjects: Physics, Chemistry, Biology or Advanced Mathematics.</p> <p>In case the Principal pass does not include one of these subjects, an applicant must have a pass in Basic Mathematics or Chemistry or Physics or Biology at O-Level OR Certificate in Applied Statistics <b>with an average of Second Class or "B" grade</b> PLUS four passes in non-religious subjects at O-Level.</p>			
2	Diploma in Information Technology (DIT)	MUD02	<p>A Certificate in Information Technology or Computer Studies of at least a second class level or B average from an accredited institution. In addition, the applicant must have at least four passes in any subjects from Certificate of Secondary Education Examination (CSEE).</p> <p style="text-align: center;"><b>OR</b></p> <p>At least one principal level pass and a subsidiary in ACSEE. The principal pass must be in any of the following subject: Physics, Chemistry, Biology or Advanced Mathematics. Where the principal pass does not include any of the mentioned subjects in the ACSEE, the applicant must have passed with at least a D in the following subjects: Basic Mathematics or Physics or Chemistry or Biology or Computer Studies at the Certificate of Secondary Education Examination (CSEE).</p>	75	2yrs	TZS 1,200,000
3	Diploma in Accountancy (DA)	MMBD01	Advanced Certificate of Secondary Education Examination(ACSEE) with at least one principal pass and one subsidiary. The principal pass must include any of the following subjects. Mathematics or Commerce or Accountancy.	250	2yrs	TZS 1,200,000

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
			In case the Principal pass does not include Mathematics and Accountancy, an applicant must have a credit in Basic Mathematics, or Book-Keeping at O-Level OR Certificate in Accountancy or Finance and Banking <b>with an average of Second Class or “B” grade</b> PLUS four passes in non-religious subjects at O-Level			
4	Diploma in Business Administration (DBA)	MMBD02	<p>Advanced Certificate of Secondary Education Examination(ACSEE) with at least one principal pass and one subsidiary in principal subjects. The principal pass must include any of the following subjects: Mathematics or Commerce or Accountancy or Economics or Entrepreneurship.</p> <p>In case the Principal pass does not include Mathematics or Commerce or Accountancy or Economics or Entrepreneurship, an applicant must have a credit Basic Mathematics or Book-Keeping or Commerce or Chemistry or Physics at O-Level OR Certificate in Business Administration, Procurement and Supply Chain, Accountancy, <b>with an average of Second Class or “B” grade</b> PLUS four passes in non-religious subjects at O-Level.</p>	200	2yrs	TZS 1,200,000
5	Diploma in Human Resource Management (DHRM)	MMBD03	At least a second class level or B average in Human Resource Management Certificate, or Certificate in Public Administration, Local Government Management/Administration, Social Work, Certificate in Law, Business Management/Administration, Community development Records and Archives	250	2yrs	TZS 1,200,000

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
			<p>Management, and Certificate in Economics from a recognized and accredited institution. <b>In addition</b>, applicant must have at least four passes in any subjects from Certificate of Secondary Education Examination (CSEE).</p> <p style="text-align: center;"><b>OR</b></p> <p>At least one principal level pass and subsidiary in the ACSEE. The principal pass must include English. Where the principal pass does not include English in ACSEE, the applicant must have passed with a credit in English Language at the Certificate of Secondary Education Examination (CSEE).</p>			
6	Diploma in Logistics Management (DLM)	MMBD04	<p>Advanced Certificate in Secondary Education Examination(ACSEE) with one principal pass and one subsidiary in Principal subjects. The principal pass must include any of the following subjects: Mathematics or Commerce or Accountancy.</p> <p>In case the principal pass does not include one of these subjects an applicant must have a credit in Basic Mathematics or Commerce or Book-Keeping at O-Level OR Certificate in Business Administration, Procurement and Supply Chain Management, Accountancy, Logistics Management, or Transport <b>with an Average of Second Class or “B” grade PLUS</b> four passes in non-religious subjects at O-Level</p>	250	2yrs	TZS 1,200,000
7	Diploma in Law (DL)	MMBD05	A Certificate in Law of at least a second class level or “B” average. In addition, the applicant must have at least four passes in any subjects from Certificate of Secondary Education Examination (CSEE).	250	2yrs	TZS 1,200,000

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
			<p style="text-align: center;"><b>OR</b></p> <p>At least one principal level pass in English and a subsidiary in the ACSEE. Where the principal pass does not include English in the ACSEE, applicant must have passed with a credit in English Language at the Certificate of Secondary Education Examination (CSEE).</p>			

### C. GENERAL MINIMUM ENTRY REQUIREMENTS FOR CERTIFICATE PROGRAMMES

- (i) A Certificate of Secondary Education Examination (CSEE) with at least four passes.
- (ii) Specific entry requirements are presented in the programme specific requirements in section D.

NOTE: Divinity/Bible knowledge, Arabic Language and Islamic Knowledge are NOT considered in the computation of cut-off points.

### D. SPECIFIC ENTRY REQUIREMENTS FOR CERTIFICATE PROGRAMMES

S/NO	Programme Name	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee
1.	Certificate in Applied Statistics (CAS)	MUC01	Holder of Certificate of Secondary Education Examination (CSEE) with at least 4 passes, including D in any of the following science subjects: Physics or Chemistry or Biology or Mathematics	75	1yr	TZS 1,000,000
2.	Certificate in Business Management (CBM)	MUC02	At least four (4) passes in the Certificate of Secondary Education Examination (CSEE), including "D" in any of the following subjects: Basic Mathematics or Physics or Commerce or Book-keeping.	75	1yr	TZS 1,000,000
3.	Certificate in Logistics Management (CLM)	MUC03	At least four (4) passes in Certificate of Secondary Education Examination (CSEE) provided that the passes including "D" in any of the following subjects: Basic Mathematics or Commerce or Book-keeping.	75	1yr	TZS 1,000,000
4.	Certificate in Information Technology (CIT)	MUC04	Holder of Certificate of Secondary Education Examination (CSEE) with at least 4 passes, including D in any of the following science subjects: Physics or Chemistry or Biology or Computer Studies or Mathematics	60	1yr	TZS 1,000,000
5.	Certificate in Library and Information Management (CLIM)	MUC05	Holder of Certificate of Secondary Education Examination (CSEE) with at least 4 passes, including D in any of the following science	75	1yr	TZS 1,000,000

S/NO	Programme Name	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee
			subjects: Physics, Chemistry, Biology or Computer Studies, or Geography or Mathematics.			
6.	Certificate in Law (CL)	MUC06	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects including pass in English	180	1yr	TZS 1,000,000
7.	Certificate in Local Government Management (CLGM)	MUC07	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects	80	1yr	TZS 1,000,000
8.	Certificate in Accountancy (CA)	MMBC01	At least four (4) passes in Certificate of Secondary Education Examination (CSEE) provided that the passes include any of the following subjects: Basic Mathematics or Bookkeeping or Physics or Chemistry.	200	1yr	TZS 1,000,000
9.	Certificate in Human Resources Management	MMBC02	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects	200	1yr	TZS 1,000,000

Click here to apply <http://admission.mzumbe.ac.tz>

**ISSUED BY THE OFFICE OF DEPUTY VICE CHANCELLOR (ACADEMIC)**

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