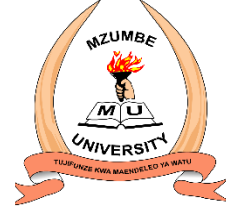




UNITED REPUBLIC OF TANZANIA
MINISTRY OF EDUCATION, SCIENCE AND
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MZUMBE UNIVERSITY



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DIRECTORATE OF UNDERGRADUATE STUDIES

ADMISSION OFFICE

20th October, 2022

NOTICE

**REGISTRATION PROCESS AND TRANSFER PROCEDURES TO ALL
SELECTED CANDIDATES FOR THE 2022/2023 ACADEMIC YEAR**

1. Registration Process

Registration for non-degree students commenced on 10th October, 2022 and degree programmes will commence on 31st October, 2022. All payments for registration will be made through the online registration system starting on the respective dates of registration. The online registration link will be sent to your respective admission accounts for you to start registration. It is advised to initiate your registration process while at home to avoid unnecessary queue during the first day of reporting at our University. If you find any difficult during registration process, please call the numbers on our admission page.

2. Transfer of students from other institutions to Mzumbe University

Mzumbe University invites requests for transfer to any of the campuses starting from 31st October, 2022. Interested candidates who have been admitted in this admission window by other institutions are invited to submit their requests accompanied by the

following documents; application letter addressed to the of Director of Undergraduate Studies- Mzumbe University via admission office, certified copies of academic certificates (result slip for form six who completed in year 2022 is accepted too) and birth certificate. In your letter you should indicate your phone number and email. All requests for Transfer from other institutions shall be dealt with at Mzumbe University, Main Campus Morogoro. If you are not close to Morogoro, you can deliver your request to Mbeya Campus or Dar es Salaam Campus. You may also call our mobile numbers or email us through the email provided at the admission page in event of any query. **Read carefully the minimum entry requirements before submitting your request.**

Table 1 below provides for list of programmes which an admitted student from other institutions may request for Transfer to Mzumbe University. We have also indicated cut points which are considered when evaluating your request. You should not request for transfer if the cut point is below what is stated in the document below. You will get response to your request within five (5) days after submission of your request. Requests for Internal transfers (request to change programme for those currently admitted at Mzumbe University) will be submitted to the admissions office in the respective campuses where the student has been admitted. Internal Transfer requests are submitted upon completion of registration process.

Issued by Directorate of Undergraduate studies office

Mzumbe University

Table1: Transfer cut point, Mzumbe University Programmes, 2022/2023

S/N	PROGRAMME NAME	CAMPUS	FORM SIX CUT POINT		DIPLOMA CUT POINT
			DIVISION	POINT	GPA
1	Bachelor of Accounting and Finance in Public Sector (BAF-PS)	Morogoro (MU)	3	13	3
2	Bachelor of Accounting and Finance in Business Sector (BAF-BS)	Morogoro (MU)	3	14	3
3	Bachelor of Laws (LLB)	Morogoro (MU)	1	8	3
4	Bachelor of Public Administration (BPA)	Morogoro (MU)	3	13	3
5	Bachelor of Business Administration in Innovation and Entrepreneurship Management (BBA-IEM)	Morogoro (MU)	3	13	3.3
6	Bachelor of Procurement and Supply Chain Management (BPSCM)	Morogoro (MU)	3	13	3
7	Bachelor of Business Administration in Marketing Management (BBA- MM)	Morogoro (MU)	3	13	3
8	Bachelor of Health Systems Management (BHSM)	Morogoro (MU)	1	8	3.5
9	Bachelor of Human Resource Management (BHRM)	Morogoro (MU)	2	11	3.1
10	Bachelor of Public Administration in Local Government Management (BPA-LGM)	Morogoro (MU)	3	14	3.1
11	Bachelor of Science in Production and Operations Management (BSc. POM)	Morogoro (MU)	3	13	NIL
12	Bachelor of Science in Applied Statistics (BSc.AS)	Morogoro (MU)	3	13	3.4

S/N	PROGRAMME NAME	CAMPUS	FORM SIX CUT POINT		DIPLOMA CUT POINT
			DIVISION	POINT	GPA
13	Bachelor of Science in Economics-Population and Development (BSc. ECO-P&D)	Morogoro (MU)	3	14	3.5
14	Bachelor of Science in Economics-Project Planning and Management (BSc. ECO-PPM)	Morogoro (MU)	3	13	3.2
15	Bachelor of Science in Economics – Economic Policy and Planning (BSc. ECO-EPP)	Morogoro (MU)	3	13	3.8
16	Bachelor of Science in Information and Communication Technology with Management (BSc.ICT-M)	Morogoro (MU)	3	13	3.1
17	Bachelor of Public Administration in Records and Archives Management (BPA-RAM)	Morogoro (MU)	2	12	3
18	Bachelor of Science in Information Technology and Systems (BSc. ITS)	Morogoro (MU)	3	14	3
19	Bachelor of Science in Information and Communication Technology with Business (BSc.ICT-B)	Morogoro (MU)	3	13	3.2
20	Bachelor of Science in Library and Information Management (BSc. LIM)	Morogoro (MU)	3	13	3.1
21	Bachelor of Science with Education-Mathematics and ICT (MICT-EDU)	Morogoro (MU)	3	13	3.0
22	Bachelor of Science in Industrial Engineering Management (BSc. IEM)	Morogoro (MU)	3	13	3.0
23	Bachelor of Arts with Education (Economics and Commerce)-BAED-EC	Morogoro (MU)	3	13	3.0

S/N	PROGRAMME NAME	CAMPUS	FORM SIX CUT POINT		DIPLOMA CUT POINT
			DIVISION	POINT	GPA
24	Bachelor of Arts with Education (Accountancy and Mathematics) Commerce)-BAED-AM	Morogoro (MU)	NIL	NIL	NIL
25	Bachelor of Arts with Education (Commerce and Accountancy)-BAED-CA	Morogoro (MU)	3	14	3.0
26	Bachelor of Arts with Education (English and Kiswahili)-BAED-EK	Morogoro (MU)	3	13	3.0
27	Bachelor of Arts with Education (Economics and Mathematics)-BAED-EM	Morogoro (MU)	3	13	3.0
28	Bachelor of Public Administration in Youth Development and Leadership (BPA-YDL)	Morogoro (MU)	2	12	3.0
29	Bachelor of Health System in Monitoring and Evaluation (BHS-ME)	Morogoro (MU)	2	10	3.7
30	Bachelor of Environmental Management (BEM)	Morogoro (MU)	3	14	NIL
31	Bachelor of Public Administration (BPA)	Dar es Salaam (MDA)	3	13	3.0
32	Bachelor of Accounting and Finance in Business Sector (BAF-BS)	Dar es Salaam (MDA)	3	14	3.0
33	Bachelor of Laws (LL. B)	Mbeya (MMB)	1	8	3.0
34	Bachelor of Business Administration in Marketing Management (BBA- MM)	Mbeya (MMB)	3	13	3.0
35	Bachelor of Accounting and Finance in Business Sector (BAF-BS)	Mbeya (MMB)	3	13	3.0

S/N	PROGRAMME NAME	CAMPUS	FORM SIX CUT POINT		DIPLOMA CUT POINT
			DIVISION	POINT	GPA
36	Bachelor Human Resource Management (BHRM)	Mbeya (MMB)	3	13	3.0